Journal Checklist

• Your first and last names on the front and side of the binder.

• At the top of each page in the binder should be written:
  o Your name
  o Assignment Number
  o The due date of the assignment
  o The part of the assignment that the contents of the page fall under. The required parts of each assignment will be clearly indicated when each assignment is given.

• Each proof on its own page (except for very short, thematically related proofs).

• All assignments, parts of assignments, and exercises must be in the correct order, except that for each assignment journal problems should precede graded problems.

• A rewritten problem should be placed immediately after the original problem.

• Nothing in the pockets of the binder

• No page should contain prominent erasure marks, cross-outs, writing in the margin, etc. All writing must be completely legible.

• From front to back, your journal should contain the following. Some of these will not be completed until the end of the semester.
  1. Ultimate Proofs (at the end of the semester)
  2. A summary of and response to at least two Math/Stats Colloquia.
  3. Definitions
  4. Daily assignments in order, preceded by a print-out of the assignment. Journal problems for each assignment should be placed before the graded problems for that assignment and any rewrites should be placed immediately after the original problem. Journal problems should be in the order in which they were assigned, as should graded problems.