LRC Reference Guide for French

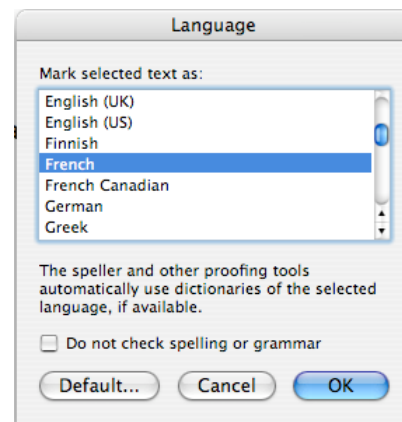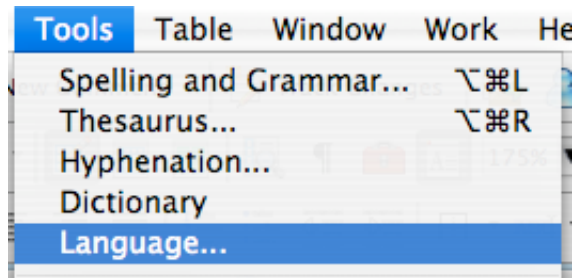LRC Director: Qiuli Wang (email qiuli.wang@colby.edu)

LRC Hours:
Monday - Thursday 8am - 12pm
Friday 8am - 9pm
Saturday 10pm - 9pm
Sunday 10pm - 9pm

Typing in French

In Word, go to Tools→ Language and select French. This will allow you to check spelling and grammar in French.

For accents on Macintosh:

Accent grave(à)
> Hold down the option key and press `, and then the letter.

Accent aigu (á)
> Hold down the **option** key and press e, and then the letter.

Accent circonflexe (â)
> Hold down the **option** key and press I, and then the letter.

Cé cédille (ç)
> Hold down the **option** key and press c.

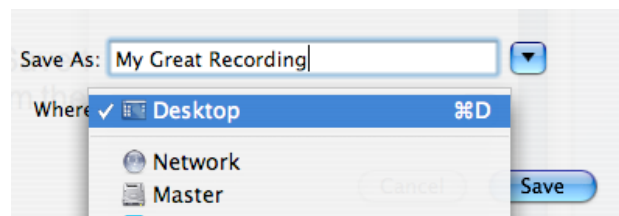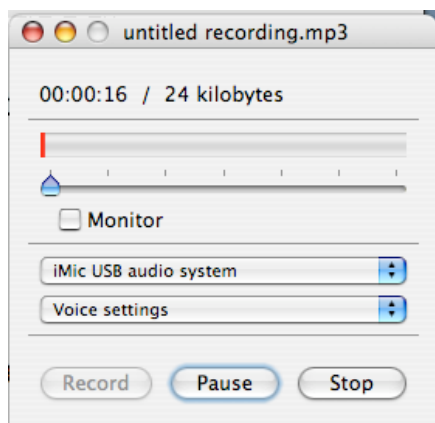References for accents are also in the LRC, or you could ask the lab monitor for help.

Recording

To record audio, open **Audio Recorder,** from the applications at the bottom of the screen. Microphones are on the left side of the computer. Make sure they are turned on, as indicated by a green light on the power button.

Press **Record** to start recording, **Pause** if you wish to pause in between paragraphs or sentences, and **Stop** when you have finished recording.

Pressing Stop will allow you to save your recording as an mp3. Save the file as your name or your username and choose to save on the **Desktop** from the dropdown menu below.

Double-click your recording on the Desktop to listen to it with iTunes. If you think there is a problem with the microphone or if you can't hear your recording, ask the lab monitor for help.

You can email your recording to your professor by adding it as an attachment.

LRC Resources

Online resources can be accessed from the LRC's webpage. Go to www.colby.edu/lrc and click on French. In addition to study guides and references, there are also links to French news media further down the page.

Video projects can be edited in the LRC and burned to DVD using iMovie and iDVD. You will be shown how to use this application later, and the lab monitor will be available to help and to answer your questions.